

HHCKLA Buddhist Leung Chik Wai College
Secondary One Discretionary Places Allocation (2024 – 25)
Application Guidelines

From 2nd January 2024 to 16th January 2024, we accept applications for Secondary One places under Secondary One Discretionary Places Allocation Scheme (2024-25). We are grateful for your interest to the scheme. Please observe the following when you apply.

Submission of application:

1. Application forms are available at our reception and online. When you submit the application, please attach:
 - a. EDB’s copy, Parents’ copy and School’s copy of the Application Form for S1 Discretionary Places issued by the EDB;
 - b. Photocopies of school reports for the First and Second Term of Primary 5 and the First Term of Primary 6;
 - c. Photocopies of Student Learning Profile issued by primary schools or a completed Student Learning Profile form offered by our school;
 - d. Student’s Hong Kong Identity Card and school reports for checking; and
 - e. TWO addressed envelopes.

Please specify on the envelope with “Application for S1 Discretionary Places”.

2. If you have registered as SSPA e-Platform users and bound the account with “iAM Smart+”, you may submit the application via the SSPA e-Platform (<https://esspa.edb.gov.hk/>). Please upload the following documents when you submit the application. (Blank forms can be downloaded on our school website.)
 - a. Copies of school reports for the First and Second Term of Primary 5 and the First Term of Primary 6;
 - b. Copies of Student Learning Profile issued by primary schools or a completed Student Learning Profile form offered by our school; and
 - c. Student’s Hong Kong Identity Card

Admission Interviews:

All admission interviews are scheduled on 2nd March, 2024 (Saturday). Applicants will receive an interview notification by mail by 31st January, 2024

Number of Discretionary Places: 40

Admission Criteria:

1. 50% - Applicants' academic results according to the "Ranks of applicants' academic achievement" released by the EDB
 2. 30% - Applicants' conduct marks/grades, records of extracurricular activities, school/community services, prizes and awards received and remarks given by the applicants' primary school
 3. 20% - Admission interview
- ** Letters of recommendation from the applicants' primary school are not required.

Release of results:

Results will be released on 27th March, 2024 (Wednesday) through telephone and mail.

Office Hours:

9 a.m. to 5 p.m. (Monday to Friday)

9 a.m. to 12:30 p.m. (Saturday)

Close on Sunday and Public Holidays

Application Period:

2nd January 2024 to 16th January 2024

No. _____ (To be completed by the school)



HHCKLA Buddhist Leung Chik Wai College

Secondary One Discretionary Place (2024-25)

Application Form

Students' Name : English : _____

Chinese : _____

Gender : _____ Student Registration Number STRN : _____

Date of Birth : _____ Age : _____

Home Address : _____

Tel : _____ (Other contact number) _____

Email Address : _____

Current Primary School : _____

Siblings studying in our school (If applicable) : _____

Parents' /Guidances' Name : _____ Relationship with students : _____

I understand that I may apply for discretionary places to not more than two secondary schools for my child.

Parents/Guidances Signature : _____

Remarks : Please submit the documents stated in the Application Guidelines ◦

For office use :

To submit —

- Copies of P5/P6 Report cards
- 2 Self addressed envelopes
- Copies of SLP/ Complete SLP form

To check —

- Original copies of P5/P6 Report cards
- Original copy of ID Card



HHCKLA Buddhist Leung Chik Wai College

S1 Discretionary Places Allocation (2024 to 2025)

Student Learning Profile form

Student' s name : _____

STRN : _____

Other Learning Experience

Event	Year	Role	Organizer	Awards/ Certificates/ Acheivements** (if any)

* Please attach photocopies of the award certifications/ certificates as reference.

Awards and Achievements in school

Year	Awards and Acheivements

* Please attach photocopies of the award certifications/ certificates as reference.

Awards and Achievements outside school

Event	Year	Role	Organizer	Awards/ Certificates/ Achievements** (if any)

* Please attach photocopies of the award certifications/ certificates as reference.

